

Application Form

Crisis Center of Comal County

P.O. Box 310344 New Braunfels, Texas 78131-0344

www.ccccnbt.org

Office(830)620-7520 Fax(830)625-2984

Federal law prohibits discrimination based on age, race, religion, sex or national origin. Information given through your profile cannot and will not be used for any discriminatory purpose.

Please Print

Last Name :

First :

Middle :

Address :

City :

State :

Zip Code :

Home Phone :

Business Phone :

Cell Phone :

E-mail Address:

Social Security #:

Previous Address / City State ZIP :

Emergency Contact (not spouse) / Phone :

Spouse's Name :

Spouse's Occupation & Name of Company :

Will Travel: (Circle One) Limited / Extensive

Are you a smoker: Y N

Do you have reliable transportation: Y N

Military: From: To: Branch of Service:

Bilingual Skills?

Hobbies/ Outside Interests :

Memberships: Professional/Social:

Education: Name of School

Dates Attended From / To

GPA

Graduated?

Degree / Title

H.S.

College or University

Other

Position Desired (In Order of Importance)

Professional References: Please list three individuals who have knowledge of your personal abilities and character.

Name	Title	Known how long?	Home Phone	Work Phone
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Other names by which you are known to personal or employment references you have listed (if different from present): _____

Authorization: I, the undersigned candidate for employment authorize **the Crisis Center of Comal County** to assist me in securing employment and to make reference checks which may include employment records, general reputation, personal characteristics, and finances. I also understand that under the Fair Credit Reporting Act, I have the right to request a copy.

Visa Information:

Can you provide evidence that you are legally able to work in the United States? **Y** **N**
Please note that as required by the immigration reform and control act of 1986, **you cannot be employed** unless you can produce work authorization and identity documents as specified by the law. If you cannot provide proper documentation, you should discuss this with your recruiter immediately.

Criminal Record

Within the past 7 years have you been convicted of an offense against civil or military law, or been released from a prison Or other detention facility? Conviction of Sexual Abuse or Domestic Violence will bar your from employment. Omit [1] traffic violations with a fine under \$100 except where liquor or drugs were involved and [2] any offense committed before your 21st birthday which was finally adjudicated in a juvenile court or under a youth offender law) A conviction record will not necessarily bar you from employment. **Y** **N**
If yes, please indicates the nature or the offense, date, court and deposition: *** See below the requirement for applicant required background documents from Texas DPS website.

Referral Source (How did you hear about us)

Name: _____

Explain: _____

Name: _____

Explain: _____

Employment History: Please list all of your former employers beginning with the most recent.

From Month/Year	To Month/Year	Name of Employer	Position/Title	Salary/Hrly. Wage	Reason For Leaving

Additional Information

List of Major Accomplishments:

List things you would change at your current/recent job:

What is (are) your greatest strength(s):

List area(s) you would like to improve on:

Please list your current salary and desired salary: Current:\$ _____ Desired: \$ _____

***Background Check: Applicant must provide a copy of the criminal history check from the *Texas Dept. of Public Safety* website at the applicant's expense prior to being interviewed for all Crisis Center of Comal County positions at the following link: <https://records.txdps.state.tx.us/DpsWebsite/CriminalHistory>